



**APPLICATION FOR RECOGNITION OF FOREIGN DOCTORAL DEGREE**

*(Please write in block letters)*

Revenue  
Stamp € 16,00  
Absolved virtually  
with the  
scheduled  
payment

**TO THE MAGNIFICO RETTORE  
OF THE UNIVERSITY OF ROME "TOR VERGATA"**

THE UNDERSIGNED (Full name) \_\_\_\_\_

NATIONALITY \_\_\_\_\_ PLACE OF BIRTH \_\_\_\_\_

DATE OF BIRTH \_\_\_\_\_ COUNTRY \_\_\_\_\_

FULL ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ E-MAIL \_\_\_\_\_

Holding the following foreign Doctoral Degree:

Erned at: \_\_\_\_\_

Country: \_\_\_\_\_

**REQUESTS:**

for the purpose of obtaining the corresponding Italian degree, the direct recognition (equivalence) of his foreign doctorate with the doctorate in \* \_\_\_\_\_ issued by the University of Rome "Tor Vergata".

*\* Please indicate exclusively and precisely one of the doctoral courses indicated in the educational offer for the relevant cycle and academic year in the period in which the request is being made (see the [EDUCATIONAL OFFER](#))*

Purpose of the request:

\_\_\_\_\_  
\_\_\_\_\_



**TO THIS END, IT IS HEREBY ATTACHED:**

- 1) **Diploma or certificate of the official foreign doctoral degree** in the original language accompanied by:
  - sworn translation into Italian in case of language other than English;
  - legalization by the Italian Consulate or Embassy of the country of reference or Hague Apostille for countries that have acceded to the Hague Convention (October 5, 1961) issued by the competent bodies of the country where the University is located (unless exempted by international conventions);
- 2) **Declaration of value** in situ, issued by the competent diplomatic representations, or **Certificate of Comparability** or **Certificate of Verification and Certificate of Comparability** issued by [CIMEA](#);
- 3) **Copy of doctoral thesis** (showing indication of author) in PDF file, in original language and accompanied by appropriate translation (by official translators) into Italian language, if not written in English;
- 4) **Indication of the web address of the university repository or library** in which the approved thesis appears to be stored and consultable (if available), or indication of the references of the relevant office where consultation of the thesis may be requested;
- 5) **Copy of the diploma or certificate of the second-cycle degree** that gave access to the PhD. In the case of a foreign second-cycle degree, it shall be accompanied by a suitable translation (by official translators) into Italian, if it is not written in English. Also required for the second-cycle title are:
  - Declaration of Value in situ;
  - or**
  - Diploma Supplement, legalized or with Hague Apostille;
  - or**
  - Certificate of Verification and Comparability issued by [CIMEA](#).
- 6) **Diploma Supplement** or **academic certificate/certificate of examinations taken/Academic Transcripts** issued by the competent institution of higher education abroad attesting to the training course undertaken (including the following information name of the doctoral course, date of first enrollment, academic years of subsequent enrollment, date of graduation);
- 7) **Curriculum vitae/studiorum** in which any additional titles, publications, and research and teaching activities carried out are listed, with particular detail for activities carried out during the doctoral program;
- 8) **Any letters of introduction** from academic and research personalities (thesis director/tutor) pertaining to the path and research carried out and whatever is deemed useful for a more complete evaluation;
- 9) **Copy of valid identity document** (passport, ID card, driver's license).

**DECLARES:**

1. To be aware that in the absence of all documentation listed above, the recognition procedure cannot be initiated;
2. To be aware that there is no reimbursement of the amount referred to in Article 4 paragraph 1 of the Regulations on Academic Recognition of PhDs awarded abroad under any circumstances;
3. Under his or her own responsibility that, with regard to the academic degree he or she holds,



equivalency with another Italian academic degree has not already been obtained, nor has an application for equivalency been submitted to another Italian university;

4. That he/she is aware that anyone making false statements is punishable under the penal code and the special laws on the subject, pursuant to and in accordance with Article 46 of Presidential Decree: no. 445/2000;
5. That he/she has no criminal convictions, administrative and disciplinary sanctions both in Italy and in the country of origin and/or country of origin.

DATE \_\_\_\_\_

SIGNATURE

\_\_\_\_\_

**Privacy Policy made pursuant to Articles 13 and 14 of the EU Regulation 2016/679 (General Data Protection Regulation)**

Dear Applicant,

Pursuant to Article 13 of EU Regulation 2016/679 and in relation to the information that the University of Rome "Tor Vergata" will come into possession of, for the purposes of the protection of persons and other subjects regarding the processing of personal data, we inform you that:

Purpose: The processing of your personal data is aimed at the proper conduct of the procedures for the evaluation of the foreign academic degree for which you are requesting recognition and the fulfillment of legal and regulatory obligations arising from your application.

Modalities: the personal data collected will be processed, also with the aid of electronic instruments, according to the principles of correctness, pertinence and non excess. Any processing of sensitive and judicial data will be based on criteria of necessity and indispensability, protecting in all cases your right to confidentiality.

Communication: your personal data may be communicated to public bodies and private entities, in compliance with laws, contracts and regulations.

Data controller: the owner of the processing of personal data is the University of Rome "Tor Vergata" in the person of the *Magnifico Rettore*, located in Rome, Via Cracovia 50, 00133 Rome (RM).

Data Processor: the Data Protection Officer (DPO) can be reached by writing to the e-mail address: [rpd@uniroma2.it](mailto:rpd@uniroma2.it) (PEC: [rpd@pec.torvergata.it](mailto:rpd@pec.torvergata.it)).

Rights of the data subject: you shall have the right, at any time, to request from the data controller: access, updating, rectification, integration, erasure, restriction, transformation and blocking of your



data, as well as to object, in whole or in part, to their processing, to data portability and to exercise the further rights provided for in Articles 15 et seq. of GDPR 2016/679.

As per the information available in the "Privacy" section of the website of the University of Rome "Tor Vergata" together with its possible updates, accessible from the home page <https://utov.it/s/privacy>

DATE \_\_\_\_\_

Signature for acknowledgment

\_\_\_\_\_