

Activating the Tor Vergata e-mail service

The University of Rome "Tor Vergata" makes available to all students the e-mail service.

To activate this service, follow the guide below.

1. Log in on Delphi's Student Section

AREA STUDENTI

STUDENT SECTION ACCESS

ENTER WITH SPID

Otherwise

Enter Login and Password

Login:
(Matricola or Fiscal Code)

Password:

Have you forgotten your password? Click [HERE](#)

ENTER

If you are a student with disability, click [HERE](#) to read an important notice

2. Click "Activate Other Services"

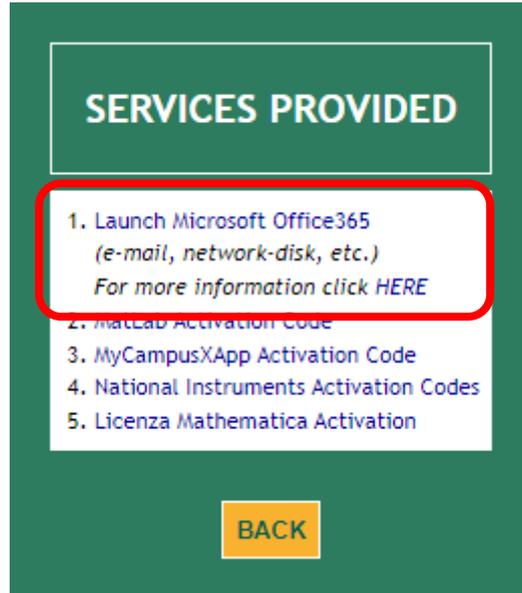
AREA STUDENTI

PROCEDURES AND ONLINE SERVICES
For enrolled students

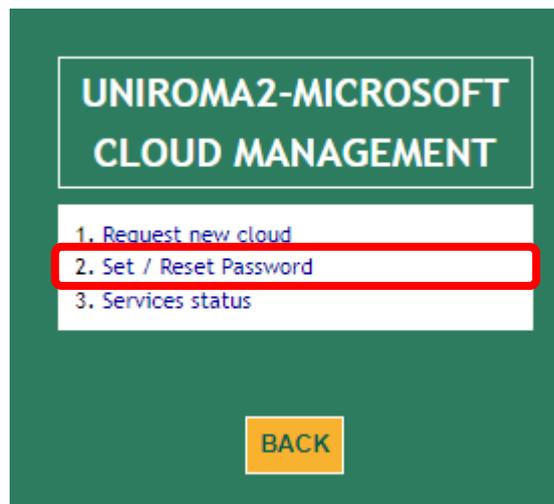
If you have applied for the **2023/2024 DiscoLazio call** to access housing benefits and scholarships, please navigate to the **"TUITION FEES MANAGEMENT"** section to check if you are required to proceed with the mandatory payment of the regional fee of 140 euros. This is essential to ensure that you avoid any penalties for late payment.

PERSONAL INFORMATION	<ul style="list-style-type: none">Change PasswordView and Change Personal Information
PAYMENT OF TAXES AND CONTRIBUTIONS	<ul style="list-style-type: none">Tuition fees management Request for partial exemption from taxes and contributions
EXAMINATIONS	<ul style="list-style-type: none">Examination Booking (Prenotazione esami) No valid Domanda di ammissione all'esame finale (Applicazione for Admission to the Final Examination) on record!Courses Attendance
DURING YOUR CAREER	<ul style="list-style-type: none">Reprint Application for Enrollment/Registration (iscrizione/immatricolazione)Cancel Application for Enrollment (domanda di iscrizione)Mobility and research management
ESAME DI LAUREA (DEGREE EXAMINATION)	<ul style="list-style-type: none">Manage Application for Admission to Final Examination (domanda ammissione Esame Finale)
OTHER SERVICES	<ul style="list-style-type: none">Activate Other Services
BORSE DI STUDIO (SCHOLARSHIP) INCARICHI COLLABORAZIONI (COLLABORATION ASSIGNMENTS)	<ul style="list-style-type: none">Application for a grant for expenses for lease 2023/2024. The terms specified in the Notes to apply for the benefit have already expired!

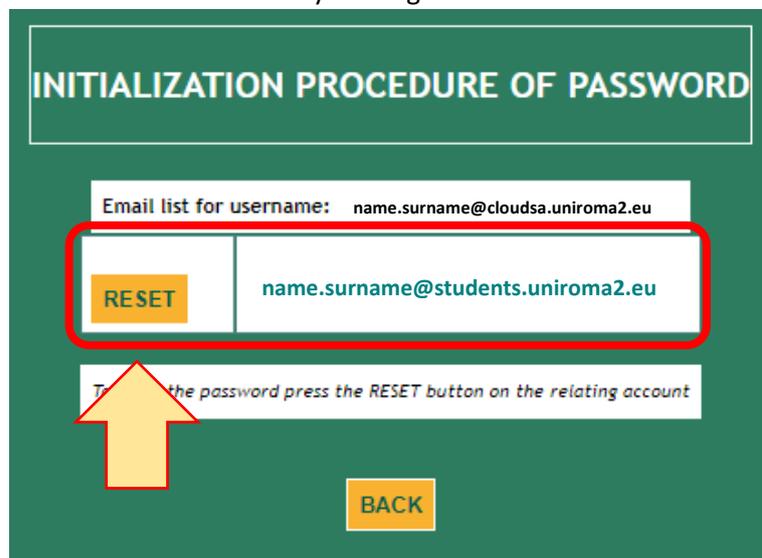
3. Click "Launch Microsoft Office365"



4. Click "Set/Reset Password"



5. Select the given *student* e-mail address by clicking on "RESET"



6. Choose a new password and confirm by clicking “NEXT”

CHOOSE PASSWORD

name.surname@students.uniroma2.eu

Password choosed (*):

Rewrite Password:

() Preferably choose a different password from the one used to access the University services it must be at least 9 characters long, contain both letters and numbers, contains at least one special character . , ; - _ , It is far from the name and surname*

BACK NEXT

7. The procedure is complete.

Once the email address has been activated, you will be able to access your email account on outlook.com/uniroma2.eu by entering:

- User: name.surname@cloudsa.uniroma2.eu;
- Password

Please Note: the UserID name.surname@cloudsa.uniroma2.eu allows to access multiple services. The name.surname@students.uniroma2.eu ID is reserved to access the email service.